A MESSAGE TO OUR MEMBERS

This was another great year for the St. James Fire Department. The following reports by Chief Dahill and his officers’ will highlight the Department’s accomplishments.

Your Board has ten members, all of whom are voting members. Seven are elected by you, the members. The Town and the POA each appoint a member.

The chief of the Department, who is appointed by the Board annually, is also a voting member. The elected members serve three year terms. The Board provides the necessary resources to the Department so that it can meet its objective, that is, to protect and serve you.

Volunteers who coordinate and participate in ground cover and phone book sales provide a significant amount of the funds to the Department. The Town of St. James has been and will continue to be the major source of revenue for the Department. The cooperation the Department receives from the Town is outstanding. A dedicated group of volunteers who maintain the building and grounds help the Department control maintenance expenses.

The developer has donated a parcel of land on Oceanic Dr. to the Fire Department. Fire Station II will be constructed on this site. It will house a pumper, an ambulance and a utility truck. The building will also provide a permanent facility for the Town’s Emergency Management Team. This facility will allow your Fire Department to provide enhanced coverage to the rapidly expanding Town and Fire District. It is anticipated that the building will be completed in the fall of 2018. Th facility will be financed by funds from the Town, the Fire Department and bank loans.

Your Board and Department are determined to stay ahead of the curve as our town and fire district continue to grow.

John Young
Board President
St. James Fire Department, Inc.
CHIEF’S REPORT

It is with much pride that I state that the St. James Fire Department is completing its 17th year of service to the Town of St. James and the surrounding communities. Since its inception in 1999, we have developed a highly trained, experienced cadre of “all volunteer” Firefighting, EMS and Fire Police personnel. We continue to serve The Town of St. James, the Arbor Creek community and commercial and residential areas on Southport, Supply Road and Midway Road. We receive and provide mutual aid to our neighboring emergency services departments including Oak Island, Yaupon Beach, Southport, Sunset Harbor and Bolivia. We also partner with Brunswick County paramedics for medical emergencies.

I am very grateful to have over 80 dedicated firefighters, EMT’s and Fire police who provide their services 24 hours a day, every day of the year.

This past year we have responded to over 550 medical emergencies and 230 fire related emergencies. Fire police responded to all emergencies within the plantation and Arbor Creek and provided traffic control for many events.

I am extremely proud that we have never failed to respond to a call and I do not expect that to change. Our call volume has increased approximately 20% with our membership numbers staying about the same during the year. We have experienced several retirements that have been offset by new members and continue as an “all volunteer” department. In order to maintain an “all volunteer” status, we do need residents of our fire district to consider joining the department so that we can continue to deliver emergency services. If you are interested in finding out about how you can serve, please contact us at 253-9990. Prior experience in emergency services is not a prerequisite; we will train you.

In recent years we have seen a dramatic increase in our population and it appears it will be continuing in the future. For that reason we will be looking to what our Department must do in order to keep up with this growth. We must be proactive to meet our future needs. Our 5 year plan will reflect what we think is needed in the upcoming years.

In closing, I extend an invitation for you to visit the firehouse to see our equipment and facilities and meet your volunteers. I would be very happy to answer any questions you may have and always look forward to children visiting us to see the “Big Red Trucks.”

Feel free to call us at 253-9990 to arrange a tour.

John Dahill
Chief,
St. James
Fire Department

Current Volunteer Membership

Asst. Chief John Allison, FF/RT
Bob Andrews, FF
Morris Beavers, FF
Tom Bednarczyk, FF
John Becka FF
Lt. Bill Bell, EMT
Scott Boyer, FF
Vincent Cala, FP
Jim Carey, FF/PIO
Steve Clark FP
Debra Chiariello, FR
Woodie Cookie, FF
Anthony Covello FF
Lt. Jim Crum, FP
Alan Curson FP
Chief John Dahill, FF
Kirk Davis, FF
Lt. Karen Deegan, EMT
Harry DeHaven, FP
Steve Dillon, FP
David Doe, FF/RT
Brian Donohue, FF
Bob D’Reaux, EMT
Lynn Dutney, FP
Asst. Chief Harry Einbinder, EMT
Maggie Finnerin, EMT
Capt. Jack Foggo, FF/RT
George Freeman, FR
Judy Freeman FR
Barbara Gregory, EMT
Chris Gizzi FF
Capt. Bob Hardison, FF/RT
Dick Hart, FP
Capt. Carol Hazelton, EMT
Joe Hertz, FP
Lt. Bob Hillinski, FF
Tom Hlavac, FF
Paul Huber, FF
Bruce Ivers FP
Bob Jenkins, FF
Ken Kidd, FF/RT
Susan Klotz, EMT
John Koenig, EMT
Frank Kostainschek, FF
Bruce Kupper, FR
David Lanzi, FR
Jim Lesher, MR
David Lippincott, FP
Mike Lopez, FP
Marie Maher FP
Greg McIntyre FR
Thomas Milner, FR
Jay Murray, EMT
Lt. Bob Nelson, FF
Chris Nicholas, FR
Bonnie, O’Brien EMT
George O’Brien, EMT
Lt. Joe O’Brien, FF
Lt. Peach O’Gorman, EMT
Tony Pace FF
Bill Paglione, FF
Richard Palmer, FF
Jude Panetta, FF
Joe Pedone, FF
Tom Pelton, FF
Lt..Larry Phelps, EMT
Lt. Don Poczik, FP
Lt. Dawn Quabeck, EMT
Vince Rocco, FF
James Rutledge, FF
Jim Sconyers, FF/RT
Marcy Speidel FR
Eric Stettner, FF
Larry Strayer, EMT
Richard Strukel, FF
James Taylor, FR
Ed Thompson, FF
Buzz Thornton, FF
David Trogdon, EMT-P
Lt. Gene Trombley, FF/RT
John Vandegrift, FP
Richard Venezia, EMT
Lt. Cindy Willard, EMT
Chuck Walston FP
Earl Williams, FP
Steve Wilson, FF
John Young, FF/EMT

FF=Firefighter; RT=Rescue Technician; MR=Medical Responder; FR=First Responder; FP=Fire Police; P=Paramedic
EMT=Emergency Medical Technician
A volunteer organization is a balancing act when it comes to membership. On the minus side, we lose people to retirement every year. On the plus side, we have new members join.

Training is an ongoing scenario. It is not just for the new members. We train twice a week every week, on Monday nights and Wednesday afternoons. We train at the station, in your neighborhood, or outside the gate.

Beginning this year we began training exercises at the Sunny Point training facility. In conjunction with BCC and Sunny Point, we are using the facility for live fire and smoke exercises we are not able to do in house., a big step forward in our training process.

Hands on training is supplemented with classroom training. Provided by our officers, BCC, and other outside agencies, courses such as Hazardous Materials, CPR, and Technical Rescue have proven to be a invaluable and essential to our training.

Firefighters with an internet connection have access to over 1,000 training modules in Target Solutions, our on line training system.

We have found the on line system to be an efficient tool as we move forward in making our training effort simpler yet more productive. However, good on line training is it is no substitute for hands on training. Which is why you see us out in the neighborhoods on Monday evenings and Wednesday afternoons all year.

Our firefighters log over 4000 hours of training each year, a tribute to their dedication.

The welcome mat is out for new recruits.

No experience necessary!

John Allison
EMS Operations

Your SJFD Emergency Medical Services team consists of 31 dedicated men and women holding credentials ranging from First Responder to Medical Responder, (EMT) Emergency Medical Technician, to EMT Intermediate & Paramedic. We have lost some very dedicated well trained members this year, but our recruitment efforts have successfully resulted in a number of new members who are in various stages of the certification process. This team ensures emergency medical response to our community 24 hours a day 7 days a week. The ST James Fire Department acquired a basic life support ambulance in 2007 and since that time your EMS squad members have responded to 4121 calls in our service area. We respond to a myriad of medical emergencies, ranging from cardiac arrests to lifting assistance. Just this fiscal year alone, our ambulance has responded to over 550 calls.

It is Brunswick County procedure to send a County ambulance and a Fire Department ambulance to any medical emergency when a fire department is equipped with a transport ambulance. Our community is fortunate in that we have such an ambulance and trained crews. St. James can often transport a patient requiring movement to a hospital emergency room allowing the County ambulance to be available for Advanced Life Support calls.

Beyond what is considered traditional emergency response, the St. James EMS squad provides other services to our citizens as well as our neighboring communities. We have provided a certified crew and ambulance to be available at major community events, thus insuring wherever a large gathering is taking place we are available in the event of a medical emergency. We continue to conduct workshops for our community members, instructing them in the life saving techniques of “Hands Only CPR”. We provide our community with the materials necessary to utilize the “Vial for Life” program, where your pertinent medical history is readily available should you be involved in a medical emergency. The vial informs emergency responders as to your prior medical history, medications you are taking, allergies and other important lifesaving information. We provide rehabilitation services at the scene of all structure fires and major accidents, thus insuring the well-being of the firefighters fighting the fire and addressing the accident. We have been called to provide rehabilitation services and CPR in neighboring communities because of our experience in those areas and our ability to insure sufficient numbers of trained personnel to accomplish the task.

Please consider joining with us in providing medical emergency services to your community. The department provides all necessary equipment, assists you as you pursue your credentials and provides all continuing education necessary to maintain your knowledge, skills and certification.

Harry Einbinder
Assistant Chief
EMS Operations
The St. James Fire Department’s financial reports, which follow, are prepared internally and presented in formats we believe give a clear picture of the Department’s financial position and operations.

The Department’s financial records are audited annually by an Independent Certified Public Accountant. The Statement of Financial Position, below, is presented as it appears in the audit for the fiscal year ending June 30, 2017. A copy of the audit can be obtained upon request. Additionally, the auditor prepares quarterly compilation reports of deposits, disbursements and bank reconciliations for submission to the County Finance Office.

The Budgeted Financial Plans for fiscal years ending June 30, 2017 and 2018 follow.

The current year’s plan is updated and reviewed monthly by the Department’s Board of Directors. The mortgage on the building is the only outstanding long term indebtedness.

The Department is indebted to the many volunteers who worked on the ground cover and telephone directory projects which contributed a record $50,000 for YOUR Department. It is also grateful for the many individual and memorial contributions received during the year.

Jim Gear
SJFD Board Treasurer

### STATEMENT OF FINANCIAL POSITION

**June 30, 2017 and June 30, 2016**

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assets</td>
<td></td>
<td></td>
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<tr>
<td>Current Assets</td>
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<tr>
<td>Cash and Cash Equivalents</td>
<td>231,493</td>
<td>287,508</td>
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<td>Receivables</td>
<td>17,725</td>
<td>14,080</td>
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<td>Prepaid Expenses</td>
<td>27,488</td>
<td>26,878</td>
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<td>Total Current Assets</td>
<td>276,706</td>
<td>328,466</td>
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<td>Fixed Assets</td>
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<tr>
<td>Land</td>
<td>702,685</td>
<td>702,685</td>
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<tr>
<td>Building</td>
<td>1,037,415</td>
<td>1,037,567</td>
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<td>Equipment</td>
<td>508,713</td>
<td>499,169</td>
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<tr>
<td>Vehicles</td>
<td>1,697,567</td>
<td>1,687,567</td>
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<tr>
<td>Total Fixed Assets</td>
<td>3,946,380</td>
<td>3,936,836</td>
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<tr>
<td>Less Accumulated Depreciation</td>
<td>-2,387,260</td>
<td>-2,262,259</td>
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<tr>
<td>Net Fixed Assets</td>
<td>1,559,120</td>
<td>1,674,577</td>
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<tr>
<td>TOTAL ASSETS</td>
<td>1,835,826</td>
<td>2,003,043</td>
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<tr>
<td>Liabilities and Net Assets</td>
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<td></td>
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<tr>
<td>Current Liabilities</td>
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<td>40,416</td>
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<td>Long Term Liabilities</td>
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<td>517,336</td>
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<td>Total Liabilities</td>
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<td>557,752</td>
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<td>524,880</td>
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<tr>
<td>Net Assets</td>
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<tr>
<td>Undesignated Reserve</td>
<td>1,377,784</td>
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<tr>
<td>Board Designated Building Improvements Reserve</td>
<td>1,255,936</td>
<td>28,226</td>
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<td>Temporarily Restricted - Firemen's Relief Fund</td>
<td>15,226</td>
<td>39,281</td>
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<td>Total Net Assets</td>
<td>39,784</td>
<td>1,455,291</td>
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<td>1,310,946</td>
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<tr>
<td>TOTAL LIABILITIES AND NET ASSETS</td>
<td>1,835,826</td>
<td>2,003,043</td>
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## BUDGETED FINANCIAL PLANS

FYE June 30, 2017 and June 30, 2016

<table>
<thead>
<tr>
<th></th>
<th>2018 Budget</th>
<th>2017 Budget</th>
<th>Actual</th>
<th>%</th>
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<tbody>
<tr>
<td><strong>RECEIPTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Town of St. James Service Fee</td>
<td>173700</td>
<td>192,900</td>
<td>192900</td>
<td>100.0%</td>
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<tr>
<td>St. James Rural Fire District Fees</td>
<td>71305</td>
<td>54,000</td>
<td>55387</td>
<td>102.6%</td>
</tr>
<tr>
<td>Brunswick County Ambulance Stipend</td>
<td>14300</td>
<td>28,600</td>
<td>28600</td>
<td>100.0%</td>
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<tr>
<td>Ambulance Transport Billings</td>
<td>25600</td>
<td>15,700</td>
<td>17814</td>
<td>113.5%</td>
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<tr>
<td>Contributions (Unrestricted)</td>
<td>8000</td>
<td>4,000</td>
<td>7728</td>
<td>193.2%</td>
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<tr>
<td>Grants</td>
<td>2000</td>
<td>1,000</td>
<td>2788</td>
<td>278.8%</td>
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<td>Insurance Recoveries</td>
<td>0</td>
<td>0</td>
<td>2438</td>
<td></td>
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<tr>
<td>Interest Income</td>
<td>400</td>
<td>500</td>
<td>827</td>
<td>165.4%</td>
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<tr>
<td>Special Events Revenue</td>
<td>50000</td>
<td>38,000</td>
<td>50179</td>
<td>132.1%</td>
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<tr>
<td>Town of St. James Capital Funding</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
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<tr>
<td>Transfer from SJFD Reserve</td>
<td>0</td>
<td>85,000</td>
<td>8500</td>
<td>10.0%</td>
</tr>
<tr>
<td><strong>TOTAL RECEIPTS</strong></td>
<td>345,305</td>
<td>419,700</td>
<td>443661</td>
<td>105.7%</td>
</tr>
</tbody>
</table>

| **DISBURSEMENTS**        |            |            |        |        |
| Administration           | 5900       | 5,100      | 6244   | 122.4% |
| Building Maintenance     | 31605      | 93,000     | 101528 | 109.2% |
| Capitalized Assets       | 8000       | 16,200     | 9544   | 58.9%  |
| Debt Service - Building and Vehicles | 53500    | 53,500     | 54239  | 101.4% |
| Fuel                     | 6400       | 6,600      | 5570   | 84.4%  |
| Insurance                | 45800      | 45,700     | 43558  | 95.3%  |
| Physical Exams and Inoculations | 5600    | 4,000      | 2933   | 73.3%  |
| Professional Fees        | 17100      | 46,500     | 37332  | 80.3%  |
| Radios, pagers           | 10800      | 9,300      | 5575   | 59.9%  |
| Repairs                  |            |            |        |        |
| Repairs-Equipment        | 1800       | 3,400      | 3590   | 105.6% |
| Repairs-Vehicles         | 26300      | 25,000     | 26938  | 107.8% |
| Repairs-Certification    | 12600      | 7,500      | 7639   | 101.9% |
| Supplies                 |            |            |        |        |
| EMS                      | 26000      | 15,000     | 19047  | 127.0% |
| Fire                     | 28000      | 24,200     | 36910  | 152.5% |
| Fire Police              | 1300       | 6,000      | 2486   | 41.4%  |
| Office                   | 10000      | 5,000      | 5416   | 108.3% |
| Training                 | 7000       | 8,500      | 4667   | 54.9%  |
| Travel                   | 200        | 1,000      | 0      | 0.0%   |
| Utilities and Telephone  | 22400      | 21,200     | 19774  | 93.3%  |
| Volunteer Appreciation   | 25000      | 23,000     | 21430  | 93.2%  |
| **TOTAL DISBURSEMENTS**  | 345,305    | 419,700    | 414,420| 98.7%  |
Notice of Annual Meeting,
St. James Fire Department, Inc.
Each person 18 years of age or older who owns property in the St. James Fire District or the St. James Rural Fire District, as designated by Brunswick County and the State of North Carolina, is entitled to participate in the affairs of the Corporation. Each person is entitled to vote for two members on the Board of Directors. The annual meeting will be held on Saturday, November 11, 2017, at 10:00 a.m., at 3628 St. James Drive (the firehouse), in the Town of St. James.

Notice of Election for Board of Directors,
St. James Fire Department Inc.
An election will be held on Friday November 10, 2017 from noon to 7:00 pm for two vacancies on the Board of Directors. Jim Gear and Walle Johanson have submitted their names for consideration. The results of the election will be announced at the annual meeting beginning at 10:00 am on November 11, 2017. Absentee ballots will be available October 23. Ballots may be requested from the St. James Fire Department, pick up or call 253-9990. Biographies of the candidates appear on the following pages.
Board of Directors Candidate

James Gear

3541 St. James Drive, St. James, 253-4268, jgear@ec.rr.com

**Personal Information:**
Married to Kathy for 53 years; 3 children; 5 grandchildren
Built here in 1995; resident since 2001

**Education:**
BS in Accounting, Miami University
MS in Management, U.S. Naval Postgraduate School

**Profession Experience:**
1960-1983 – Active military service as Navy Supply Corps Officer, retiring as Captain. Significant assignments included shipboard Supply Department Head; Comptroller for Pacific Fleet surface ships (excluding carriers); Commanding Officer of Navy’s international logistics office
1983-2000 - Consultant specializing in performance and proposal development, and management of base support contracts. Independent contractor providing financial accounting and management services to small consulting firms
1988-2000 - Owned and operated 3 Baskin-Robbins ice cream stores including ice cream catering

**Recent Community Service:**
2006-present – SJFD Board of Directors. 2006 – Chair, Ambulance Committee; 2007-present – Treasurer
2003-2005 – Firefighters Relief Fund Board of Trustees (appointed by TOSJ)
2003-2005 – SJFD Auxiliary. Co-Chair Groundcover Sales; SJFD hose testing

**I am running for the SJFD Board of Directors because:**
During my fifteen years’ service to the SJFD Board and Auxiliary, I have observed first-hand the substantial contribution of time and talent by our firefighters, EMS personnel and fire police. Serving on the Board of Directors is the best means I have for giving something back to the Department in gratitude for what they give us. As treasurer for eleven years I believe the town has confidence in the integrity of our financial management and requests. Similarly, from the financial point of view the Department enjoys excellent relationships with the County Finance Office, Emergency Services Department, our supporting financial institutions, and auditor. As the Department proceeds with the construction of Station 2 and the procurement of a new engine and ambulance, I believe I can continue to be a worthy advocate for the Department’s financial needs and respectful of its financial support from the town.
Board of Directors Candidate

Walle Johanson

3459 Haskell Lane, St. James  253-4760  wpjohanson@aol.com

Over the past 15 years I have been a member of the St James Fire Department. During that time I have been an EMT Basic with the EMS division, having achieved the positions of Night Crew Leader, Board of Directors member, Lieutenant, and Assistant Chief of the EMS division.

Prior to living in the St. James community, I was a teacher for thirty four years of Physical Education and Health in a New York State public school on Long Island. During my tenure there I was a Team Leader of a variety of subjects which included Physical Education, Health, Vocational, Home Economics and Art. Duties of this position included scheduling and evaluation. Also, I was coach of a number of teams: head Varsity Football coach, Varsity coach of girls Volleyball, Varsity coach of the Rifle Team, and Varsity coach of girls softball.

I received my Bachelor of Science from the State University of New York, College of Cortland. After that I did graduate work at the University of Massachusetts, Adelphi University, and C. W. Post College.

During my time as an active member of the Department, I have felt that the safety and training of our Firefighters and EMS members is of utmost importance in providing life and property savings services to the residents of our Fire District and community. I believe that through my life experiences and interest in the St. James Fire Department I will be able to contribute to its continued quality of service by being on the Board of Directors.
Visitors to the SJFD