

**TOWN OF ST. JAMES
SPECIAL MEETING MINUTES
July 16, 2026 at 10:00 AM**

The St. James Town Council held a Special Meeting on July 16, 2026 in the Earl Dye Council Chamber. Mayor Toner opened the Special Meeting at 10:00 AM.

Council Members Present: Mayor Jean Toner, Mayor Pro Tem Jim Board, Councilors Lynn Dutney, Dennis Barclay and Bill Miller.

Staff Present: Town Manager Jeff Repp and Town Clerk Jamie Burns

Absent: Finance Director Pauline Haran

Others Present: State Port Pilot Reporter Eliot Duke and 13 residents

CALL TO ORDER

Mayor Toner opened the special meeting at 10:00 a.m.

NEW BUSINESS

26-17 Motion to Appoint Marc Fields as a Regular Member and Robert Arthur as Second Alternate Member to the St. James Planning Board for terms expiring on July 16, 2029.

Town Manager Jeff Repp explained that the Town Council had recently solicited and interviewed candidates to fill an expired term and an alternate vacancy on the Planning Board. Following a two-month process during which the council met with several candidates, two members were selected to serve three-year terms.

A motion was made by Mayor Pro Tem Board to appoint Marc Fields as a regular member and Robert Arthur as second alternate member to the St. James Planning Board for terms expiring July 16, 2029. The motion carried unanimously. (Vote: 5-0)

Town Clerk Jamie Burns swore in Marc Fields as a full member of the Planning Board and Robert Arthur as an alternate member of the Planning Board.

Mayor Toner welcomed the new appointees and thanked them for serving. She noted that the Planning Board would begin monthly meetings in August for approximately six months to work on the update of the Unified Development Ordinance (UDO).

Adjournment

At 10:04 a.m., Councilor Miller made a motion to adjourn the special meeting. All were in favor. (Vote: 5-0)

Respectfully Submitted

Approved

Jamie Burns, Town Clerk

Jean R. Toner, Mayor